Handweavers Guild of America, Inc.

Purchase Order

Return voucher to: Handweavers Guild of America, Inc.
1255 Buford Highway, Suite 211
Suwanee, GA 30024

PO# assigned: _____

Date requested: _____ Date needed: _____

Submitted by: _____

Committee: _____

Approved by
(Board Chair/Convergence Chair/Treasurer): _____ Date: _____

Approved by
(HGA Executive Director): _____ Date: _____

Budget Item(s): ❑ yes ❑ no

Description:	Dollar amount (Note type of currency)	Exchange amount	General Ledger account number	Committee/event associated with cost