



HGA Award Digital Image Donation

(to be filled in by HGA Award recipient)

Digital Images donated to HGA may be published in HGA's award-winning publication, *Shuttle Spindle & Dyepot*, or in other HGA publications for promotional and publicity purposes. HGA Award recipients are featured annually in *SS&D*.

To donate digital images of your HGA Award-winning work, HGA requests that you send the images for each piece of your work that received an HGA award in two different digital image file formats: one TIFF file format of the image and one JPEG file format of the image. For example: Work One Title.tiff (or .tif) and Work One Title.jpeg (or. jpg). No other file formats will be accepted.

Digital Images may be color corrected to accurately represent the work but not enhanced in any way. Image editing is limited to cropping and adding or modifying a solid background of white, black, or gray.

HGA also requests printouts or photographs of each image as well as a list of the file names that are on the CD.

- Each image (both tiff and jpeg) should be sized approximately 1800 pixels (print size 6 inches) on the long side.
- Label the photographs with the artist's name.
- The artist's name should not be visible on the digital image of the work but should be on the CD. (Last Name, HGA Award & year) SMITH HGA AWARD 2010.
- Test the CD before you submit it to make sure that it is readable.
- Send the CD in a protective case.

It is the artist's responsibility to ensure that all material is in a readable format.

Please complete and sign the form on the next page (2) and include it with the CD of your digital image(s). Please print your name and the title of the work on the CD (example, Jane Smith HGA Award 2010 Title: Now & Again. Please mail the form and CD(s) to:

Handweavers Guild of America, Inc.
Attn: HGA Award
1255 Buford Highway, Suite 211
Suwanee, GA 30024
U.S.A.

I agree to donate the enclosed digital image(s) to the Handweavers Guild of America, Inc. (HGA). I understand that submission of the images of my artwork constitutes my permission for HGA to duplicate and use the images for possible publication in *Shuttle Spindle & Dyepot*, as well as in other publications for publicity and promotional purposes.

Signature _____ Date _____

Name _____

Address _____

City, State, Province _____

Zip or Postal Code _____ Country _____

Telephone (H) _____ (W) _____

Email address _____

Fax _____

Please provide a detailed description of your work.

Name of Exhibit where HGA Award was received _____

Sponsoring Organization _____

Date of Show _____

Title of Work Receiving HGA Award _____

Materials Content _____

Techniques Used _____

Date Completed _____

Collaborator _____

Photo Credit: _____

Additional Notes _____

Thank you!