



Handweavers Guild of America
www.WeaveSpinDye.org

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Annual Activities Report

This report is due April 30th of every year and covers activities ending on March 31. Complete form and email report to the HGA office or print report and mail to office. Please keep one copy for your own files. Please complete all pages.

Name _____

Position _____ HGA Board Chair _____

Address _____

City _____ State/Province _____

Zip Code/Postal Code _____ Country _____

Home Phone _____ Business Phone _____

Email Address _____

Activity Report:

Suggestions (HGA welcomes your suggestions):

Financial:

Beginning balance (monies on hand at start of HGA year) US\$ _____

Expenses (Enter total here and complete detailed on next page) US\$ _____

Ending balance (monies on hand at the end of HGA year) US\$ _____

I wish to be reimbursed: (Indicate one)

Yes

No

If you wish to be reimbursed, please complete a Volunteer Expense Record form, attach receipts and mail to HGA.

Sign and date:

Print Name _____

Signature _____ Date _____

Thank you for your time and dedication. HGA appreciates it.

Detail List of Expenses: